

MT. SHERMAN WATER ASSOCIATION
P.O. BOX 356
JASPER, AR 72641
(870) 861-5580

BOARD OF DIRECTOR'S MEETING
MONDAY, MAY 9, 2011
5:30 P.M.

Dear Directors:

Enclosed please find transaction report, board minutes and director's report for the month of April 2011.

Jim Culver sent a bill for mowing around the water tank for \$100.00 and stated beginning May 1st, he would raise his price to \$125.00 due to fuel prices.

CCR reports will be mailed with the June water bills.

If you have any questions before the meeting please feel free to give me a call.

Thank you,



Karen Edgmon

Transaction Report

4/1/11 Through 4/30/11

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Date	Num	Description	Memo	Category	Clr	Amount
		BALANCE 3/31/11				20,722.16
4/7/11	DEP			Water Sales		1,304.40
4/11/11	DEP			Water Sales		1,683.95
4/11/11	4280	Family Dollar Store	coffee, cups	Misc		-11.96
4/11/11	4281	Karen Edgmon		Contract Labor		-981.50
4/11/11	4282	Karen Edgmon		Rent		-75.00
4/12/11	DEP			Water Sales		1,027.05
4/12/11	4283	Dept. Of Finance & Adm.		Sales Tax		-638.00
4/12/11	4284	Ivan Reynolds	Ruby Coonts Meter	Maintenance		-30.00
4/15/11	EFT	F H A		Loan		-1,020.00
4/19/11	DEP			Water Sales		153.43
4/19/11	DEP			Installation		260.00
4/19/11	DEP			Water Sales		1,112.26
4/19/11	4285	Leslie Daniels	meter reader	Contract Labor		-200.00
4/19/11	4286	Leslie Daniels	meter reader	Maintenance		-75.00
4/19/11	4287	Ivan Reynolds	water operator	Contract Labor		-1,100.00
4/19/11	4288	Ivan Reynolds	water operator	Maintenance		-30.00
4/19/11	4289	Red Rock Construction		Contract Labor		-2,585.00
4/25/11	DEP			Water Sales		2,361.48
4/25/11	EFT	Tri Co. Telephone		Utilities:Telephone		-32.22
4/25/11	EFT	Tri Co. Telephone		Utilities:Telephone		-33.88
4/26/11	DEP			Water Sales		171.51
4/26/11	EFT	Carroll Electric		Utilities:Gas & Electric		-18.88
4/26/11	EFT	Carroll Electric		Utilities:Gas & Electric		-77.95
4/26/11	EFT	Carroll Electric		Utilities:Gas & Electric		-1,659.65
4/27/11	4290	Jasper Post Office		Postage and Delivery		-174.00
4/27/11	4291	Bob's Do It Best		Maintenance		-216.16
4/27/11	4292	USPO		Postage and Delivery		-272.00
4/28/11	DEP			Water Sales		40.00
4/28/11	DEP			Water Sales		123.76
4/28/11	DEP			Installation		260.00
4/30/11	DEP			Interest Inc		1.82
		TOTAL 4/1/11 - 4/30/11				-731.54
		BALANCE 4/30/11				19,990.62
		TOTAL INFLOWS				8,499.66
		TOTAL OUTFLOWS				-9,231.20
		NET TOTAL				-731.54

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of April 11
Printed: 04/27/11 20:03

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,952,700	100.0%
Water Sold to Customers	1,208,980	61.9%
Utility Use (fire, flushing)	0	0.0%
Water Unaccounted For (lost)	743,720	38.1%
Average Use Per Account	3,838	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	8532.46	0.00	0.00	0.00	94.50	624.81
Average	27.09	0.00	0.00	0.00	0.30	1.88
Active	315	0	0	0	315	333
Inactive	22	337	337	337	22	4

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	14,554.92	320
Credit Balances BOM	(800.92)	26
Debit Balances BOM	15,355.84	294
Payments	7,907.84	274
Charges for Services	9,251.77	
Penalty Charges	325.18	43
Adjustments	(4,659.43)	7
Total Delinquent EOM (end/month)	1,744.67	19
Delinquent EOM (30-60 days)	514.68	11
Delinquent EOM (60-90 days)	350.78	5
Delinquent EOM (over 90)	879.21	3
Credit Balances EOM	(750.45)	21
Debit Balances EOM	12,315.05	297
Balance Due EOM	11,564.60	318
Disconnections	1	
Disconnected & Uncollected	0.00	
New Customers Added	0	

Handwritten notes:
Klasey 154.50
Fecos 2.11
Behrens 1.48
Levenne 44.07
1555.34

Scribe:	Odie Watts	
Date:	April 11, 2011	Time: 5:29 PM –5:53 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – CHIEF FINANCIAL OFFICER	861-5641
#	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
#	Szabrowicz, Ben – BOARD MEMBER	446-6007
#	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY / TREASURER	446-2838

Customers and Guests:

Key	Board Meeting Attendees:
	No customers or guests attended this meeting.

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting was called to order by Jim Bowen, President at 5:29 P.M.
2. Meeting Minutes	Meeting minutes from the March 14 th meeting were reviewed and approved.
3. Financial and Water Association Director's Report	Transaction reports for March 1 through March 31, 2011 were reviewed and approved. - Karen reviewed the transactions for the month. Most significant were: - Paid the FHA Loan. - Paid the sales tax on water sales. - Paid contract labor invoices. - Received 2 hot checks from customers which she is seeking to recover. Motion to approve the financial and director's reports – Betty Stivers, 2nd by Odie Watts. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operator's Report: - Repaired lead at Bohannons. - Replaced Gary Fowler's garden meter. - Repaired line after it was hit by Regional Water contractor. - Murray Line is ready for meters to be set for new customers. - Collected money from Blakeny and pulled meter at Case residence. - Collected from D. Bowen and E. Kellogg. - Pulled Langdon meter after house burnt. - Doing line locates for Regional Water contractor. - Discussed payment of water leak with Mary Klassen. Motion to approve the Water Operator's report – Betty Stivers, 2nd by Odie Watts. No Abstentions.
5. Old Business	Action Item 53: Opened on 7/14/09 for Odie Watts to train meter readers on the use of the camera system to record meter readings. Item remains in work as of 8/10/09. No change in status of 9/14/09. No change in status as of 10/12/09. No change in status as of 11/9/09. No change in status as of 1/11/10. No change in status as of

Agenda	Main Points, Conclusions/Discussions, Decisions
	4/12/10. Hold for July meeting. No change in status as of July 12th meeting. No change in status as of August 9 meeting. No change in status as of September 20, 2010. No change in status as of 10/11/10. No change in status as of November 8, 2010. No change in status as of 12/13/10. No change in status as of February 14, 2011. No change in status as of 3/14/11. No change in status as of 4/11/11. ▪ Action Item 57: Opened on 7/19/10 for Ivan Reynolds to purchase and install 14 one inch meters to tighten up leak detection within the system. Item in work as of August 9 meeting. No change in status as of September 20, 2010. No change in status as of 10/11/10. Work is progressing as of 11/8/10. No change in status as of 12/13/10. No change in status as of 3/14/11. No change in status as of 4/11/11. ▪ Action Item 61: Opened on 11/8/10 for Ivan Reynolds to arrange to have top soil delivered and spread on Joy Robertson property so she can re-establish a lawn area that was dug up in order to repair leaks on her property. No change in status as of 12/13/10. As of 2/14/11 work is continuing. Still pending as of 3/14/11. Top soil has been delivered. Item closed as of 4/11/11. ▪ Action Item 63: Opened on 11/8/10 for Ivan Reynolds to take another look at the the possibility of obtaining a surplus generator and propane tank for emergency power at the Shiloh well pump. The current cost of the proposed generator and propane tank appears to be excessive and may not be in line with long term plans or needs. This item is in work. See comments about generator in water operator's report above. As of 2/14/11 waiting on county to see if they can locate a surplus generator. No update to report as of 3/14/11. No change in status as of 4/11/11.
6. New Business	Karen distributed letters and e-mails from Mary Klassen concerning her bill due to water leaks. Request was made from Mary to have meter pulled but the work was not performed. A leak occurred resulting in a large bill. Board discussed forgiving the bill since a request was made to have the meter pulled. A final decision on the bill will be made at the May, 2011 meeting. In the mean time, Jim Bowen requested a form be developed that would record all service call requests and actions and the form will become a part of the customer's record. The form is now available and will be used to record all service requests from customers. A notation to the MSWA operating procedures was also made to indicate that all future service requests from customers will be noted and recorded to prevent situations as occurred with Mary Klassen's case from recurring in the future.
7. Adjournment	Meeting adjourned at 5:53 P.M.
8. Next Meeting	NOTE MEETING START TIME: The next meeting is scheduled for May 9, 2011 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI53	7/14/09	Odie Watts will begin training meter readers on the use of the camera system.	Odie Watts	5/10/09	OPEN
AI57	7/19/10	Purchase and install 14 one inch meters to tighten up leak detection within the system	Ivan Reynolds	8/9/10	IN WORK
AI61	11/8/10	Arrange to have top soil delivered and spread on the Joy Robertson property to cover areas where leaks were repaired.	Ivan Reynolds	12/13/10	CLOSED

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI63	11/8/10	Take another look at generator requirements. Can a surplus generator be obtained from the county resources that will satisfy the needs for emergency power at the booster pump station?	Ivan Reynolds	12/13/10	PENDING

Mt Sherman Water Association Board Meeting

May 9 2011

Operators Report

Still doing line locates for the contractor. He hit the water three more times. Once, the line curved after the electric pole instead of before as was thought. Once disturbed by the dozer clearing rite of way and this last time the line was only eight inches deep.

I placed a Boil Order from the top of Mt Sherman to Happy Trails due to a line break on Friday.

While looking for water leaks I placed an observation meter above Harvey Gash property. I replaced section of three inch line at that time. I also placed a three inch valve below the Ray Watkins meter about 600 ft. I fixed a leak by Kathy Cadelli Property. I placed a 2 inch valve in the line to Larry Fowlers and am searching for a leak on that line at this time.

I set a meter at Coy Brasel rental trailer. I ordered parts for repair, and I will be ordering Chlorine soon. Tomorrow I'll be continuing to look for leaks. by Ivan Reynolds, Water Operator

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of May 11
Printed: 05/30/11 10:09

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,438,000	100.0%
Water Sold to Customers	1,084,132	75.4%
Utility Use (fire, flushing)	0	0.0%
Water Unaccounted For (lost)	353,868	24.6%
Average Use Per Account	3,431	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	7988.07	0.00	0.00	0.00	94.80	586.39
Average	25.28	0.00	0.00	0.00	0.30	1.75
Active	316	0	0	0	316	335
Inactive	23	339	339	339	23	4

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	11,564.60	318
Credit Balances BOM	(750.45)	21
Debit Balances BOM	12,315.05	297
Payments	9,251.94	270
Charges for Services	8,669.26	
Penalty Charges	376.76	58
Adjustments	(122.10)	3
Total Delinquent EOM (end/month)	1,807.06	25
Delinquent EOM (30-60 days)	660.15	17
Delinquent EOM (60-90 days)	339.79	5
Delinquent EOM (over 90)	807.12	3
Credit Balances EOM	(793.83)	20
Debit Balances EOM	12,030.41	301
Balance Due EOM	11,236.58	321
Disconnections	1	
Disconnected & Uncollected	0.00	
New Customers Added	2	